



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Wayne J. Franklin, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember Mardi
Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, August 13, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:30 p.m.**

Called Meeting to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Franklin, Councilmembers Burke, Higley and Turner, City Manager Peifer, Assistant City Manager/Public Works Director Beach, City Attorney Petrov, City Secretary Gilliam, Police Chief Walker, Human Resources Director Urban, Finance Director Kalka, Treasurer Nicholson, and Communications Director Jett.

Pledge of Allegiance: Councilmember Burke led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Agenda items were as follows:

1. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Commenters were:

- Robert Grossman, 4103 Ruskin, spoke regarding the AT&T issue.
- Eric Orzeck, 2632 Wroxtton, spoke regarding parking on the street near his home and the business in the 5200 block of Kirby.
- Alida Drewes, spoke regarding several issues, including, but not limited to, seniors tax exemptions.

2. Benefits Consultants

Matters related to the selection of a consultant for services related to benefits for city employees. *Recommended Action: Discuss and take any desired action. Mr. James Urban, Human Resources Director*

Councilmember Burke moved to award the contract to HUB/IPS. Mayor Pro Tem Franklin seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke
Noes: Higley, Turner
Absent: None

3. National Flood Insurance Program (NFIP) – Community Rating System

Matters related to the City's participation in the NFIP's Community Rating System which provides discounts to qualifying policy holders. *Recommended Action: Discuss and take any desired action. Ms. Susan Sample, Mayor and Mr. Dave Beach, Assistant City Manager/Public Works Director*

Per staff's recommendation, Councilmember Higley moved to (1) appropriate \$14,700 from the General Fund Reserves to associated CRS application cost; and (2) authorize the City Manager to complete the application process for the Community Rating System with FEMA. Mayor Pro Tem Franklin seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

4. Consent Agenda

All Consent Agenda items listed were considered to be routine by the City Council and was enacted by one motion. There was no separate discussion of these items.

A. City Council Minutes

Approve City Council Action Minutes of July 25, 2018. *Recommended Action: Approve Minutes.* **Ms. Thelma Gilliam, City Secretary**

B. Appointment of a Deputy Court Clerk

Matters related to appointing Emily Beard as a Deputy Court Clerk. *Recommended Action: Approve resolution appointing Emily Beard as a Deputy Court Clerk.* **Ms. Marie Kalka, Finance Director**

C. Investment Policy

Matters related to a resolution reviewing and accepting the City's Investment Policy in accordance with the Public Funds Investment Act. *Recommended Action: Approve resolution accepting the City's Investment Policy in accordance with the Public Funds Investment Act.* **Mr. Harrison Nicholson, Treasurer**

D. Interlocal Agreement with Harris-Galveston Subsidence District

Matters related to an Interlocal Agreement with Harris-Galveston Subsidence District. *Recommended Action: Approve the Interlocal Agreement with Harris-Galveston Subsidence District.* **Mr. Dave Beach, Public Works Director**

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**


Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

5. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 7:20 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Franklin, Burke, Higley, Turner
Noes: None
Absent: None

Prepared by:


Thelma A. Gilliam, TRMC, City Secretary

August 27, 2018
Council Approval Date